

AFRD ES&H Operations Committee
71 Conference Room
December 1, 2006
2:00 – 3:00 PM

Minutes

Attendees: Lee Aleksich, Tom Caronna, Sharon Hernandez, Daryl Horler, Steve Lidia, Tom Scarvie, Peter Seidl, Pat Thomas, Csaba Toth, Weyland Wong

1. AHD Database Demonstration—Lee Aleksich and Larry McLouth

Lee and Larry explained the features of the new AHD database, including how AHDs are created, edited, reviewed, and signed on-line. A copy of the presentation is available. Peter Seidl suggested that PIs try to use the system first, and then ask questions.

2. ES&H News and Lessons Learned

- ES&H News:
 - QUEST Guide 2007 – See the AFRD home page, under Safety. This Guide contains the walkthrough checklists and instructions for the QUEST activities for February 2007.
 - Building Managers/Emergency Team meeting: Dec. 8, 1 PM, 50 Auditorium
 - CATS/Maximo linked—When Work Requests are submitted through CATS, you will be able to see the work request tracking number and Facilities person the task is assigned to. When Work Requests are closed in Maximo, they will also be closed in CATS.
 - PUB-3000 changes: There is PUB-3000 e-room available where proposed changes are being posted for comment. Steve Lidia, Pat Thomas, and Peter Seidl have access. If you would like to be able to review proposed changes and comment on them, please contact Pat Thomas and request access. Changes to the following were approved at the November Safety Review Committee meeting and will be appearing in PUB-3000 soon:
 - Chapter 18 LOTO
 - Chapter 24 Training
 - Chapter 26 Power Tool and Shop Safety
 - Waste minimization—Marty White suggested that we attempt to reduce paper use by sending out meeting materials electronically in advance of meetings whenever possible. She also suggested checking our gas cylinders during the chemical inventory and disposing of cylinders that have no planned use.
 - Winter weather tips—Supervisors have been asked to look for seasonal hazards during their next walkthroughs, such as leaks, floods, slip hazards, and holiday decoration hazards.

- Lessons Learned: The following recent Lessons Learned are available on the Lessons Learned website.
 - Chemical storage practices matter
 - Laser near-miss during interlock testing
 - Gas cylinder valve stem cap can create hazards
 - Recall of counterfeit AC adapter

3. Program Safety Coordinator Status Reports & Forum

- Fusion completed the on-line renewal of the NDCX AHD. The removal of the shielding wall in the 58A high bay and the seismic retrofitting of HCX on the lower level of 58A should take place this month.
- CBP needs to discuss the fate of the Fajans equipment in 58A with the Division Director and Fusion. It will take a couple of weeks to box and consolidate the equipment. The Fusion technicians are willing to do the work but the Division needs to decide how it will be funded.
- ALS will be in shutdown mode until December 10. They may have to run during the winter break. Users will not return until January.
- LOASIS has several new members who are being trained. There are 18 people now. They are discussing safety at their group meetings. They have a quarterly clean-up day. The planned expansion of the laser labs in Bldg. 71 may be delayed until the end of FY07 due to scheduling problems.
- Supercon is working on coils in Bldg. 58A. If they are not finished before the shielding wall removal, the coils will need to be covered to keep them clean.
- EH&S Liaison Tom Caronna reminded everyone to celebrate the holidays safely. People may be more injury-prone this time of the year due to distractions.
- Engineering Division Safety Coordinator Weyland Wong said they have had a reportable workstation ergonomics injury. He reminded everyone to report ergonomic problems early. Engineering is planning management walkaround training this month.
- Lee Aleksich reported that the chemical inventory scanner software is not ready yet. We are still hoping to do the inventory this month, but if the software isn't ready soon, it will have to be delayed until April (after the property inventory).

Next Meeting:

January 5, 2:00 PM, Bldg. 71 Conference Room